





<b>POSTED BY TOWN</b>
<b>CLERK'S OFFICE:</b>
Date: _____
Time: _____
Member of Town Clerk's Office:
_____

TOWN OF MIDDLEBOROUGH  
**OFFICIAL MEETING POSTING FORM**

- i. Vendors?
- ii. Santa
- iii. Singers and Bell Choir
- iv. Set up
- b. Christmas at the Estate
  - i. Oak Point trains
  - ii. Set up dates and logistics
  - iii. Advertising
  - iv. Christmas Market
- 9. Billing: Purchases, Reimbursements, Refunds & Invoices
- 10. Correspondence
- 11. Next Meeting November 12
- 12. Adjourn

Pursuant to MGL Chapter 30A, § 18-25,

a public body shall post notice of every meeting at least 48 hours prior to the meeting, excluding Saturdays, Sundays and legal holidays. Notice shall be printed in a legible, easily understandable format and shall contain the date, time and place of the meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting.

Meeting postings must be received by Town Clerk's Office by 5:00 PM - Monday through Friday