



<b>POSTED BY TOWN</b>
<b>CLERK'S OFFICE:</b>
Date: <u>11/13/2025</u>
Time: <u>1:57 P.M.</u>
Member of Town Clerk's Office:
<u>BAJ</u>

TOWN OF MIDDLEBOROUGH  
**OFFICIAL MEETING POSTING FORM**

**NAME OF PUBLIC BODY:** Board of Library Trustees (BOLT)

**DAY AND DATE OF MEETING:** Monday, November 17, 2025

**TIME OF MEETING:** 6 pm

**MEETING LOCATION:** Middleborough Public Library, Wilfred M. Silvia Library Trust Room

**MEMBER OF PUBLIC BODY POSTING MEETING:** Jim Okolita, Board Chair

**\*FOR CANCELLATIONS**

**MEMBER OF PUBLIC BODY CANCELLING MEETING:** [Type text]

**CANCELLATION POSTED BY TOWN CLERK'S OFFICE:** DATE:

TIME:

**AGENDA**

- CALL TO ORDER
- APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - 9/10/2025 Standing Finance Committee Meeting
  - 10/9/2025 Board of Library Trustees Monthly Meeting
  - 10/9/2025 Board of Library Trustees Executive Session Meeting
  - 10/27/2025 Board of Library Trustees Special Meeting
  - 11/3/2025 Standing Personnel Committee Meeting
  - 11/6/2025 Standing Finance Committee Meeting
  - 11/13/2025 Standing Finance Committee Meeting

• PUBLIC COMMENT

This Public Comment period will be limited to matters not on this Agenda. The Board will not be responding to questions at this time, and if an issue requires further discussion, the Chair will consider including it on the Agenda for a future meeting.

The Chair will allow an opportunity for questions and comments about items on the Agenda after discussion of the item by the Board and prior to a vote.

In order to allow time for all interested parties to address the Board, we ask that members of the public be as brief as possible during any public comment periods.

- TREASURER'S REPORT
- COMMITTEE REPORTS (None)
- DIRECTOR'S REPORT
- OLD BUSINESS (None)
- NEW BUSINESS
  - ITEM 11-1: Discussion and Possible Vote – To approve ceiling tile replacement in the Young Adult area.

**Pursuant to MGL Chapter 30A, § 18-25,**

a public body shall post notice of every meeting at least 48 hours prior to the meeting, excluding Saturdays, Sundays and legal holidays. Notice shall be printed in a legible, easily understandable format and shall contain the date, time and place of the meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting.

**Meeting postings must be received by Town Clerk's Office by 5:00 PM - Monday through Friday**



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- ITEM 11-2: Discussion and Possible Vote – To approve closure of the Library on Friday, November 28, 2025 to allow maintenance work in the building.
  - ITEM 11-3: Discussion and Possible Vote – To approve the FY2027 Library Budget Proposal.
  - ITEM 11-4: Discussion and Possible Vote – To approve the 5-Year Capital Improvement Plan for the Library and any capital proposals for FY2027.
  - ITEM 11-5: Discussion and Possible Vote – To approve the Director's performance evaluation tool.
  - ITEM 11-6: Discussion and Possible Vote – To finalize process for the Director's annual performance evaluation and to initiate that process.
  - ITEM 11-7: Discussion and Possible Vote – To approve the discarding of unused spinners, four-sided bulletin board, and shelving.
  - ITEM 11-8: Discussion and Possible Vote – To amend the Investment Policy and Trustee By-Laws to authorize the Finance Committee to make changes in the investment portfolio as advised by the Endowment's investment advisor.
- UNANTICIPATED BUSINESS  
Any matters not reasonably anticipated by the Chair more than 48 hours before the meeting.
  - ADJOURNMENT

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